



## **Camp Story Executive Director Story, Wyoming**

Are you looking for a full-time position that works with great returning camp staff, has terrific board and church support, and is located in the beautiful Bighorn Mountains of Wyoming? Look no further! Camp Story is seeking an Executive Director. The position will help to manage the responsibilities of the camp by having oversight of facilities and operations and providing leadership for programs and staff.

### **CAMP STORY MISSION STATEMENT: *Making Christ known in the great outdoors!***

At Camp Story, we believe the outdoors provide a unique setting to understand the Reformed notion that God's goodness and grace come before anything we do and our best response is thanksgiving! Through our youth offerings, a new adult camp, and hospitality extended toward rentals, we seek to show the grace that underlies all and help to move hearts and minds to gratitude so that faith can be strengthened and Christ can be made known.

**CAMP STORY OVERVIEW:** Camp Story has been in operation for over 100 years and is what Celtic Christianity has called a "thin place" where the veil between creation and God collapses. Affiliated with the Presbytery of Wyoming of the Presbyterian Church (USA), the camp underwent reorganization in the mid 2010s and is now supported by an administrative commission made of members of the Presbyterian churches in Sheridan, Moorcroft, and Gillette. We operate our programming and rentals on a seasonal basis. Preparation of the facilities begins in late April or early May and culminates with a fun work weekend where members of the three churches that make up the administrative commission come to camp to work, worship, and fellowship. The camping and rental season runs from Memorial Day through the end of September. The camp is winterized and closed in early October.

**POSITION OVERVIEW:** The Camp Story Commission is seeking a qualified leader with skills in administration and management to serve as our next Executive Director. The right candidate will oversee the day-to-day operations of the camp, lead our summer staff, provide on-site support to rentals, and offer the hospitality we have become known for to all who visit Camp Story. In the offseason, office space is provided in First Presbyterian Church of Sheridan in order to focus on marketing, connecting with churches, and planning the next camping season.

**START DATE:** We will accept and review applications as they come in and hope to have a director hired by February 1.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following. Other duties may be assigned.

1. Perform all assigned responsibilities of the position Camp Story Director knowing that Camp Story is a Presbyterian-based facility operated under Reformed Christian principles.
2. Lead the implementation of youth and adult camping and retreat programs that develop Christian growth.

3. Act as point of contact for the public relating to Camp Story programs and usage, including in person, and by Internet and social media, email, correspondence, and telephone.
4. Oversee and provide leadership for the camp staff (typically 8-10 counselors, a maintenance and grounds facilitator, and a cook). Assist in their own growth and development.
5. Implement and ensure compliance with all policies adopted by the Camp Story Commission.
6. Ensure that all activities and programs conducted at Camp Story, and that Camp Story itself, meet all regulatory requirements for health and safety according to local, state, and federal guidelines.
7. Act as on-site assistance for rentals as needed.
8. Ensure supplies are obtained and logistics are planned for the successful operation of all camp activities, including food service in cooperation with camp cook.
9. Keep records of Camp Story's summer operations.
10. All other duties as assigned.

### **COMPETENCIES**

1. Exhibits high ethical standards and a sense of integrity.
2. Can be an aid in helping the Camp Story Commission think strategically.
3. Leads with clarity.
4. Able to make sound decisions in stressful or uncertain situations.
5. Communicates proficiently and professionally in person, online, and on the phone.
6. Able to work cooperatively with a board of directors and with volunteers.
7. Possess a basic and working understanding of Reformed theology.

### **QUALIFICATIONS**

1. A commitment to Jesus Christ and to the mission and programs of the Presbyterian Church (USA).
2. Four-year college degree from an accredited institution.
3. Strong communication, leadership, interpersonal, and management skills.
4. Previous experience in camping and outdoor ministry, congregational ministry, youth/children's ministry, or campus ministry.
5. Basic computer skills including word processing and database management or ability to learn.
6. Ability to pass a criminal/sexual abuse registry background check and complete boundary training.
7. MDiv or other theological training beyond a four-year degree (desired, but not necessary)

### **COMPENSATION:**

- Salary: \$48,000/annually
- Benefits: Health insurance for employee and pension through the Board of Pensions.
- Continuing Education budget: \$2000
- On-site seasonal housing in a small, one-bedroom cabin (built in the past five years) and meals when camps are in session.

**TO APPLY:** Please email a cover letter stating your interest and a resume to Karl Heimback (member of Camp Story Personnel Committee) at [karl@sheridanfpc.church](mailto:karl@sheridanfpc.church).